

**Budget Estimate for Public Officers' Advance Account -2022**

1. Name of the Ministry/ Department/ District Secretariat:- .....
2. Head No of the Advance "B" Account: - .....
3. According to the salary particulars of June 2021:- .....

  - i. Number of Officers entitled to obtain Festival Advance :- .....
  - ii. Number of Officers entitled to obtain Special Advance:- .....
  - iii. Number of Officers entitled to obtain Distress Loan:-.....
  - iv. The amount of installment recovered from June 2021 salary :-.....
  - v. Expenditure of salaries for June 2021 (As per the Object Code No:1001):-.....

4. Estimated salary for the year 2022 (As per the Object Code No:1001) :- .....
5. According to the Reconciliation of Public Officers Advance Account of the year 2020
  - i. Total expenditure (under 011) :- .....
  - ii. Total Receipt (under 011) :- .....
  - iii. Debit Balance as at 31<sup>st</sup> December :- .....
6. Limits proposed for the year 2022
  - i. Maximum limit of Expenditure (011) :- .....
  - ii. Minimum limit of Receipt (011) :- .....
  - iii. Maximum limit of Debit Balance :- .....

Date :-.....

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Signature of the Head of the Institution