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நிதி அமைச்சு  
MINISTRY OF FINANCE

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திகதி } 18. 01.2022  
Date }

Public Enterprises Circular No. 02/2022

All Secretaries to the Ministries,  
All Secretaries to the State Ministries,  
Chairmen of Commercial Corporations, Statutory Boards and Government Owned  
Companies

**Provision of Communication Facilities for the Officers in Commercial Corporations,  
Statutory Boards and Government Owned Companies.**

As per the expenditure management proposals No.5.4 of the budget proposals 2022, all government institutions need to cut down the telephone expenses by 25 percent. Accordingly, it has been decided to revise the existing expenditure limits of communication facilities for the officers in State Owned Enterprises (SOEs) with effect from 01.01.2022.

2. The official telephone bills including voice and fax of the eligible officers shall be paid by the SOEs directly within the maximum limit per month mentioned in III (a) of the following table. In addition, monthly communication allowance allocated for residential telephone, private mobile phone and internet as mentioned in III (b) of the following table shall be paid as a communication allowance with the monthly salary.

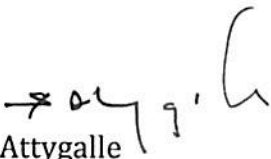
I No	II Officer Category	III Maximum Limit per month (Including rental and taxes) (Rs.)	
		(a) Official Telephone and Fax	(b) Residential Telephone, Private mobile phone and Internet
1	Chairmen/Competent Authority	3,750	6,000
2	Chief Executive Officer/ Managing Director/ Executive Director/ Director General / General Manager or similar positioned officers	3,250	4,250
3	Chief Financial Officer/ Chief Operating Officer/ Chief Internal Auditor and any other officers in similar status	3,000	3,750
4	Other Executive officers approved by the Board of Directors	1,750*	2,000

\* SOEs should not provide any new official telephone connections for this category, unless there is a real necessity and approval of the Board of Directors.

3. Any savings in the expense limit given for official telephone / fax under III (a) of the above table for a particular month can be carried forward to the succeeding months within the same financial year. Such savings are not allowed to be carried forward to the next financial year.
4. The cost of purchasing equipment and accessories required for obtaining residential telephones, private mobile phones or residential internet facilities should be personally borne by the officers. The expenses for such equipment should not be paid or reimbursed by the respective SOEs.
5. If an officer is on leave with pay or no pay for a period of more than one month, monthly allowance for residential telephone, private mobile phone and internet should not be paid for that period.
6. If an officer has been appointed on acting basis or for cover up duties of another position other than the permanent position, the official telephone and fax expenses can be paid

by the SOE within the limit specified for such additional position as per III (a) of the above table. However, such officer can be paid monthly communication allowance as per III (b) of the above table only for permanent position.

7. The Public Enterprise Circular No. PED 2/2015 dated 25.05.2015 is hereby revoked.
8. Clarifications if needed can be obtained from the Director General (T.P No. 0112484617) or Additional Director General (T.P. No. 0112484627) of Department of Public Enterprises.

  
S.R. Attygalle  
Secretary to the Treasury

Copies:

1. Secretary to the President
2. Auditor General