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கொம்பரோலர் ஜெனரல் அலுவலகம்  
Comptroller General's Office

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பொருளாதாரக் கொள்கைகள் மற்றும் திட்டச் செயற்படுத்துகை அமைச்சு  
Ministry of Economic Policies & Plan Implementation

මහලේකම් කාර්යාලය, කොළඹ 01  
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The Secretariat, Colombo 01

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திகதி } 03 .01.2022  
Date }

**Assets Management Circular No. 01/2022**

To All: Secretaries of Ministries  
Secretaries of State Ministries  
Chief Secretaries of Provincial Councils  
Heads of Departments  
Heads of Public Corporations and Statutory Boards  
Chairmen of State Banks and Government owned Companies

**Non-Financial Assets Management of the Government – Utilization of Buildings**

In order to ensure the proper management of the non-financial assets of the government, the requirement for updating the information of buildings utilized by the government institutions is emphasized and your attention is drawn to the Assets Management Circular No. 01/2017 dated 28<sup>th</sup> June 2017, Assets Management Circular No. 01/2017 (I) dated 03<sup>rd</sup> January 2020 and Assets Management Circular No. 01/2021 dated 18<sup>th</sup> February 2021.

02. Accordingly, all the Heads of government institutions are required to submit the updated information of buildings owned, rented or leased and used by the respective government institution as at 31<sup>st</sup> December 2021 to the Comptroller General's Office through email (cgo@mo.treasury.gov.lk) on or before 15<sup>th</sup> February 2022, as per the Annexure herewith.

03. Your cooperation in this regard is highly appreciated.

Sgd. K.A. Ramya Kanthi  
Comptroller General

Copies: 1. Secretary to the President  
2. Secretary to the Prime Minister  
3. Secretary to the Cabinet of Ministers  
4. Auditor General