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நிதி அமைச்சு
MINISTRY OF FINANCE

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திகதி } 13.06.2019
Date }

Public Finance Circular No: 01/2018 (i)

Secretaries to the Ministries
Chief Secretaries to the Provincial Councils
Heads of Departments
District Secretaries

Implementation of Budget Proposals – 2019

Fees charged by the Government Institutions for the Service Delivery

This circular is issued as an amendment to the Public Finance Circular No. 01/2018 dated 17.01.2018 and the provisions of this circular shall be applied to revise the fees charged for the services provided to the public by all the Government institutions in the year 2019.

02. According to the proposal number 205 of the Budget Speech for the year 2019 which was passed in Parliament in the year 2019, it was decided to increase the fees by 15% if the fees that are currently being charged for miscellaneous services provided by all the government institutions have not been revised within three years from year 2016.

03. Accordingly, please be kindly informed that the institutions which have not revised their fees and charges from the year 2016 up to now and the institutions which have revised the fees in a percentage less than 15%, shall revise those charges up to 15% and, shall be referred to the Director General of the Department of Public Finance in the General Treasury with the recommendations of the relevant Secretary of the Ministry, before 15.07.2019 to submit for the approval of the Secretary to the Treasury.

04. If it deemed appropriate to increase a particular fee by a value less or more than the maximum limit of 15%, concerning the benefit of the general public and organization's going concern, the relevant request as per the above (03), shall be referred to the General Treasury for the consideration of the Secretary to the Treasury with the relevant documents contained information and data justifying these revisions.

05. If amendments are made to the structure of the fee without increasing the prevailing fee, a separate request for such revision shall be referred to the General Treasury to be considered by the Secretary to the Treasury. It is essential to include below mentioned details in this regard.

- a) Expected income under the proposed method of charging fees in contrast to the actual income of last three years under the prevalent method
- b) Matters relevant to justify the new revisions

06. Similarly, it is kindly informed that a detailed description of the charges revised over the last 03 years shall be referred to the Director General of the Department of Public Finance before 30.06.2019 as per the format attached as the Schedule 1 of this circular. If there is any institution does not charging any fee for the services provided by them, a blank report shall be submitted to the Director General of the Department of Public Finance in the General Treasury before 30.06.2019.

07. It is adequate to send a report to the Department of Public Finance as mentioned in the above (06), having revised the fees by the respective institutions as prescribed by a certain Act or another law that have made provisions regarding the revision of fees for that institution.

Sgd. By: R. H. S. Samaratunga
Secretary to the Treasury

Copies:

1. Secretary to the President
2. Secretary to the Prime Minister
3. Secretary to the Cabinet of Ministers
4. Auditor General

Format 1

Information on amending the fees – 2016/2017/2018

Name of the Institution:

Ministry :

Last year of Amendment of the Fees	Type of the Fees amended	Amended Fees		Total Revenue gained from each fees in year 2016/2017/2018 (Approximately) Rs.	Revenue Heads
		Value	Percentage		
		From	To		