



රාජ්‍ය ගිණුම් දෙපාර්තමේන්තුව
அரசு கணக்குகள் திணைக்களம்
Department of State Accounts

මගේ අංකය
எனது இல.
My No.

SA/AS/MS/5/3

ඔබේ අංකය
உமது இல.
Your No.

දිනය
திகதி
Date

19 .02.2018

State Accounts Circular No. 249/2016 (i)

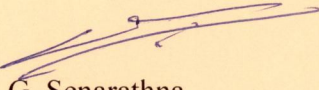
All Secretaries to Ministries,
All Heads of Departments and
District Secretaries,

Treasury General Deposit Accounts – Regularizing of Accounting Methodology

Your attention is drawn to the Circular No. 249/2016 dated 11.04.2016 with regard to the General Deposit Accounts.

02. In addition to the Form 1 of Deposit Accounts Reconciliation Statement and Form 2 of Individual Balance Summary prepared as per the above Circular, Age Analysis in Form 3 in Annexure I should be sent to this department for follow up actions and analysis of deposit account activities.

03. Accordingly, actions should be taken to send the duly filled all forms mentioned above to this department on or before 30th April of the subsequent year, after reconciling the General Deposit Accounts of your Ministry/Department/ District Secretariat with the Treasury print outs as at 31st December of each year.


S. G. Senarathna
Director General

Copy : Auditor General, Auditor General's Department

අමාත්‍යාංශය/දෙපාර්තමේන්තුව/දිස්ත්‍රික් ලේකම් කාර්යාලය:
 அமைச்சு/ திணைக்களம்/ மாவட்டச் செயலகம் :
 Ministry/Department/ District Secretariat :

ශීර්ෂය /தலைப்பு / Head:

...../12/31 දිනට භාණ්ඩාගාර පොදු තැන්පත් ගිණුම් කාල විශ්ලේෂණ වාර්තාව

...../12/31 ஆம் திகதியில் திறைசேறி பொது வைப்புக் கணக்குகளின் காலப் பகுப்பாய்வு அறிக்கை

Deposit Accounts Age Analysis Report as at 31/12/.....

අනු අංකය தொடர் இலக்கம் Serial No.	භාණ්ඩාගාර පොදු තැන්පත් ගිණුම් අංකය திறைசேறி பொது வைப்புக் கணக்கு இலக்கம் Treasury Deposit Account No.	දෙසැම්බර් 31 දිනට ශේෂය டிசம்பர் 31 ஆம் திகதியில் மீதி Balance as at 31st December		අවු: 1ට අඩු 1 வருடத்திற்குக் குறைந்த Less than 1 year		අවු: 1 - 2 අතර 1-2 வருடங்களுக்கிடையில் 1-2 Years		අවු: 2 - 5 අතර 2-5 வருடங்களுக்கிடையில் 2 - 5 Years		අවු: 5 ට වැඩි 5 வருடத்திற்கு மேல் Over 5 years		අවු: 2 ට වැඩි තැන්පතු පැවැතීමට හේතු 2 வருடங்களுக்கும் மேலாக வைப்புக்கள் இருப்பதற்குக் காரணம் Reasons for deposits over 5 years *
		රු ரூ Rs.	ශත சதம் Cnts.	රු ரூ Rs.	ශත சதம் Cnts.	රු ரூ Rs.	ශත சதம் Cnts.	රු ரூ Rs.	ශත சதம் Cnts.	රු ரூ Rs.	ශත சதம் Cnts.	

* වසර දෙකකට වඩා වැඩි තැන්පතු පැවැතීමට හේතු වූ කරුණු සහ ඊට අදාළ විටිනාකම් වෙන් වෙන්ව සඳහන් කළ යුතුය.
 * இரண்டு வருடங்களுக்கும் மேலாக வைப்புக்கள் இருப்பதற்குக் காரணமாக அமைந்த விடயங்களையும் அது தொடர்பான பெறுமதிகளையும் வெவ்வேறாகக் குறிப்பிடுதல் வேண்டும்.
 * Reasons for deposits over 2 years and the relevant values should be mentioned separately

ඉහත දැන්වා ඇති තොරතුරු නිවැරදි බව සහතික කරමි / மேலே தரப்பட்டுள்ள தகவல்கள் சரியானவை எனச் சான்றுப்படுத்துகிறேன் / I hereby certify that the above information is true and correct.

අමාත්‍යාංශ ලේකම්/දෙපාර්තමේන්තු ප්‍රධානි/දිස්ත්‍රික් ලේකම්
 அமைச்சின் செயலாளர் / திணைக்களத் தலைவர்/ மாவட்டச் செயலாளர்
 Secretary to the Ministry/ Head of the Department/District secretary

දිනය / திகதி / Date :