



**මුදල් හා ජනමාධ්‍ය අමාත්‍යාංශය**  
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වත්කම් කළමනාකරණ වක්‍රලේඛ අංක: 01/2017

සියලුම අමාත්‍යාංශ ලේකම්වරුන්,  
 පළාත් සභා ප්‍රධාන ලේකම්වරුන්,  
 විශේෂ වියදම් ඒකකවල ලේකම්වරුන්,  
 කොමිෂන් සභා සභාපතිවරුන්,  
 දෙපාර්තමේන්තු ප්‍රධානීන්,  
 රාජ්‍ය සංස්ථා සහ ව්‍යවස්ථාපිත මණ්ඩල ප්‍රධානීන්,  
 රාජ්‍ය බැංකු සහ රාජ්‍ය සමාගම් සභාපතිවරුන්.

**වත්කම් හා පිරිවැය කළමනාකරණය සඳහා රජයේ සියලු මූල්‍ය නොවන වත්කම් ලේඛනගත කිරීම.**

ශ්‍රී ලංකා පාර්ලිමේන්තුව විසින් අනුමත කරන ලද 2017 වසරේ අයවැය යෝජනා අංක 368 ක්‍රියාත්මක කරමින් රජයේ සියලු වත්කම් මධ්‍යගතව ලේඛනගත කිරීම තුළින් රජයේ වත්කම් හා පිරිවැය කළමනාකරණය හා අධීක්ෂණය කිරීම අරමුණු කොට ගෙන මුදල් අමාත්‍යාංශය යටතේ කොමිස්ට්‍රොලර් ජනරාල් කාර්යාලයක් ස්ථාපිත කිරීම හා කොමිස්ට්‍රොලර් ජනරාල්වරයෙක් පත්කිරීම අමාත්‍ය මණ්ඩලය විසින් 2017.02.22 වන දින අනුමත කරන ලදී. ඒ අනුව, මුදල් හා ජනමාධ්‍ය අමාත්‍යාංශය යටතේ ඇති කොමිස්ට්‍රොලර් ජනරාල් කාර්යාලය විසින් රජයේ වත්කම් පිළිබඳව මධ්‍යගත දත්ත පද්ධතියක් සකස් කිරීම සඳහා වූ මූලික කටයුතු මේ වන විටත් ආරම්භ කර ඇත.

02. මෙහෙයුම් කටයුතු සඳහා උපරිම සඵලතාවයකින් වත්කම් උපයෝගී කර ගැනීම, වත්කම් නිසි පරිදි නඩත්තු කිරීම හා වැඩිදියුණු කිරීම මෙන් ම පිරිවැය කාර්යක්ෂමතාවය පදනම් කර වත්කම් අපහරණය සඳහා විධිමත් ක්‍රියාවලියක් අනුගමනය කිරීම වත්කම් කළමනාකරණයේ මූලික අරමුණයි.

03. රජය සතු වත්කම් උපරිම කාර්යක්ෂමතාවයකින් භාවිතා කිරීම, ආරක්ෂා කර ගැනීම, නඩත්තුව හා වැඩිදියුණු කිරීම මෙන් ම ඒවා මෙහෙයවීම පිළිබඳ දක්වන ලද අවධානය ප්‍රමාණවත් නොවීම හේතුවෙන් රජයේ වත්කම්වල වටිනාකම හා ගුණාත්මකභාවය අඩුවීම මෙන් ම එම වත්කම්වලින් රජයට ලැබිය යුතු ආදායම් නිසි පරිදි ලබා ගැනීම බොහෝ විට මහඟුරි ඇත. අවධානය හා කළමනාකාරිත්වය අවමවීම රජයේ වත්කම් අවභාවිතවීමේ ප්‍රවණතාව වැඩි වීම හා ඒ හේතුවෙන් සිදු වී ඇති විශාල අලාභයන් ගණනය කිරීමට අපහසු වීම අවධානයට යොමු විය යුතු කරුණකි. විශේෂයෙන් ම රජයේ වත්කම් අනිසි පරිහරණය පිළිබඳ සිදුවීම් වල දී පොදු දේපළ පනත යටතේ

රජයේ නිලධාරීන් චෝදනාවලට ලක්වීම රජයේ වත්කම් කළමනාකරණ ක්‍රියාවලියේ දැනට පවතින අඩුපාඩු පිළිබිඹු වීමක් ලෙස ද සැලකිය හැකි ය.

04. රාජ්‍ය ආයතන සතු වත්කම් ඒ ඒ ආයතන වල ලේඛනගත කර ඇති නමුත් ඒවා පිළිබඳ මධ්‍යගත ලේඛනයක් නොමැතිවීම හේතුවෙන් වත්කම් විනිවිදභාවයකින් යුතුව නිවැරදිව හා වඩාත් ඵලදායී ලෙස කළමනාකරණය කිරීම මහඟුරි ඇත. ලේඛනගත කෙරෙන වත්කම්වල වටිනාකම නිවැරදිව ගිණුම්ගත නොවීම හේතුවෙන් ජනරජ ගිණුම් සැකසීමේ දී රාජ්‍ය සම්පත්වල සැබෑ වටිනාකම සටහන් නොවේ. මෙම තත්ත්වය රජයේ වත්කම් පිළිබඳව මහජනතාවට වගවීම සම්බන්ධයෙන් ගැටලු සහගත තත්ත්වයක් මතු කරනු ලබයි. එම නිසා රාජ්‍ය වත්කම් නිවැරදි ලෙස ලේඛනගත කිරීම හා ගිණුම්ගත කිරීම අත්‍යාවශ්‍ය වේ.

05. ඉඩම්, ගොඩනැගිලි, මෝටර් රථ, නැව්, ගුවන්යානා, යන්ත්‍රෝපකරණ ආදිය ද ඇතුළත් රජය සතු සියලු ම වත්කම් මධ්‍යගතව ලේඛනගත කිරීම කොමිස්ට්‍රොලර් ජනරාල් කාර්යාලය විසින් ඉටුකළ යුතු ප්‍රමුඛ කාර්යයකි. ඒ අනුව, මූලික තොරතුරු රැස්කිරීම සඳහා සෑම රාජ්‍ය ආයතනයක් විසින් ම තම ආයතන යටතේ වන සියලු ම වත්කම් පිළිබඳ නිවැරදි තොරතුරු කොමිස්ට්‍රොලර් ජනරාල්වරයා වෙත ඉදිරිපත් කිරීම සිදු කළ යුතු ය. විදේශයන්හි ඇති ශ්‍රී ලංකා රජයට අයත් වත්කම් වලට අදාළ විස්තර ද මේ යටතේ ඉදිරිපත් කිරීම අත්‍යාවශ්‍ය වේ.

06. අදාළ තොරතුරු ඉදිරිපත් කළ යුතු දිනයන් පහත පරිදි වේ.

ඇමුණුම් අංකය	විස්තරය	එවිය යුතු දිනය
ඇමුණුම I හා II	වාහන පිළිබඳ තොරතුරු	2017.08.31
ඇමුණුම III	පිරියත හා යන්ත්‍රෝපකරණ පිළිබඳ තොරතුරු	2017.09.15
ඇමුණුම IV	ඉදිකිරීම් පිළිබඳ තොරතුරු	2017.09.30
ඇමුණුම V	ගොඩනැගිලි පිළිබඳ තොරතුරු	2017.10.31
ඇමුණුම VI	ඉඩම් පිළිබඳ තොරතුරු	2017.11.30
ඇමුණුම VII	කාර්යාල උපකරණ හා ගෘහ භාණ්ඩ පිළිබඳ තොරතුරු	2017.10.15

07. යටෝක්ත තොරතුරු ඉදිරිපත් කිරීම අවසන් වීමෙන් පසු 2018 වසරේ සිට එක් එක් ආයතනය විසින් මිල දී ගන්නා සහ අපහරණය කරන වත්කම් සම්බන්ධයෙන් තොරතුරු අදාළ කාර්තුව අවසානයේ දී කොමිස්ට්‍රොලර් ජනරාල් කාර්යාලය වෙත ඉදිරිපත් කළ යුතු වන අතර ඒ සම්බන්ධයෙන් වන උපදෙස් ඉදිරියේ දී නිකුත් කිරීමට කටයුතු කරනු ඇත.

08. වත්කම් මිලට ගැනීම සඳහා ඉදිරිපත් කෙරෙන යෝජනා මහා භාණ්ඩාගාරය විසින් මින් ඉදිරියට සලකා බලනු ලබන්නේ. අදාළ ආයතන විසින් ඉදිරිපත් කරනු ලබන වත්කම් පිළිබඳ යාවත්කාලීන වාර්තා මත පදනම්ව බැවින් සෑම රාජ්‍ය ආයතනයක් ම වත්කම් සම්බන්ධයෙන් ලේඛනගත තොරතුරු නියමිත දිනට කොමිස්ට්‍රොලර් ජනරාල් කාර්යාලය වෙත එවීමට කටයුතු කිරීම අත්‍යාවශ්‍ය වේ.

09. රජයේ වත්කම් ලේඛනගත කිරීමේ ක්‍රියාවලිය වඩාත් විධිමත් කිරීමේ අරමුණින් ජාත්‍යන්තරව පිළිගත් ක්‍රමවේදයකට අනුව සිදුකළ වත්කම් වර්ගීකරණයක් ඇමුණුම VIII මඟින් ඉදිරිපත් කර ඇත. මෙම වර්ගීකරණ කේතයන් රාජ්‍ය ගිණුම් දෙපාර්තමේන්තුව විසින් නිකුත් කළ අංක SA/AS/AA/Circular හා 2013.07.12 දිනැති වක්‍රලේඛයෙහි සඳහන් කේතයන් වැඩි දියුණු කිරීමක් වේ. ඒ අනුව ඉදිරියේ දී වත්කම් හඳුනාගැනීම හා කළමනාකරණය කිරීමේ කටයුතු වල දී මෙම වර්ගීකරණ කේතයන් භාවිතා කිරීම සිදුකළ යුතු වේ.

10. යටෝක්ත 06 ඡේදයෙහි සඳහන් ඇමුණුම යටතේ දක්වා ඇති ආකෘති පත්‍ර එක් එක් රාජ්‍ය ආයතනය විසින් සම්පූර්ණ කර ආයතන ප්‍රධානියා විසින් තම ආයතනය අයත් අමාත්‍යාංශයේ ලේකම්වරයාට පිටපතක් ද සහිතව කොමිස්ට්‍රොලර් ජනරාල්වරයා වෙත ඉදිරිපත් කළ යුතු වේ. තම අමාත්‍යාංශය යටතට ගැනෙන සියලු ආයතන වල තොරතුරු නියමිත දිනයන්ට පෙර කොමිස්ට්‍රොලර් ජනරාල් කාර්යාලය වෙත ලැබීම පිළිබඳව වගබලා ගැනීමට අමාත්‍යාංශ ලේකම්වරුන් විසින් කටයුතු කළ යුතු වේ.

11. සම්පූර්ණ කරන ලද ආකෘති පත්‍රවල මෘදු පිටපත් (Soft Copies) [cgo@mo.treasury.gov.lk](mailto:cgo@mo.treasury.gov.lk) විද්‍යුත් ලිපිනයට (Email) එවීමට ද කටයුතු කළ යුතු අතර ඒ සඳහා අවශ්‍ය වන ආදර්ශ ආකෘති පත්‍රවල මෘදු පිටපත් ඉහත විද්‍යුත් ලිපිනයට ඉල්ලුම් කිරීමෙන් ලබා ගත හැකි වේ.

12. මේ පිළිබඳ යම් පැහැදිලි කර ගැනීමක් අවශ්‍ය වන්නේ නම් කොමිස්ට්‍රොලර් ජනරාල් කාර්යාලයෙන් විමසිය හැකි වේ.

ලිපිනය:

කොමිස්ට්‍රොලර් ජනරාල්,  
කොමිස්ට්‍රොලර් ජනරාල් කාර්යාලය,  
මුදල් හා ජනමාධ්‍ය අමාත්‍යාංශය,  
මහලේකම් කාර්යාලය,  
කොළඹ 01.

දුරකථන අංකය: 011 - 2151425  
ෆැක්ස් අංකය : 011 - 2151417

13. යටෝක්ත තොරතුරු ඉදිරිපත් කිරීමේ කටයුතු සම්බන්ධීකරණය කිරීම සඳහා සෑම ආයතනයක් විසින් ම සුදුසු නිලධාරියෙකු නම් කිරීම සිදු කළ යුතු අතර මේ සමඟ අමුණා ඇති ආකෘති පත්‍ර IX භාවිතා කර අදාළ නිලධාරියාගේ තොරතුරු 2017.07.31 දිනට ප්‍රථම කොමිස්ට්‍රොලර් ජනරාල් කාර්යාලය වෙත ලැබීමට සැලැස්විය යුතු ය.

14. රජයේ වත්කම් කළමනාකරණය රජයේ නිලධාරීන් විසින් ඉටුකළ යුතු ප්‍රමුඛතම කාර්යයක් වන බැවින් අදාළ වාර්තා නියමිත දිනට ලබා දෙන මෙන් සියලු රාජ්‍ය ආයතන වෙත කාරුණිකව දන්වමි.



ආර්.එච්.එස්.සමරතුංග  
භාණ්ඩාගාර ලේකම්

පිටපත්:

1. ජනාධිපති ලේකම්
2. අග්‍රාමාත්‍ය ලේකම්
3. විගණකාධිපති

## Vehicles Registered Under the Department of Motor Traffic

## Annexure I

- (1) Name of the organisation (Ministry, Department, Statutory Board, etc.) :  
 (2) No. of Vehicles owned :  
 (3) No. of Vehicles rented/leased :  
 (4) Total number of Vehicles currently under the custody of the organisation (2+3) :

Please furnish details separately for each vehicle currently under the custody of the organisation.

Serial No	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)		(25)	
	Assets Code as per annexure VIII	Vehicle registration number (as per the number plate)	Type of vehicle (eg. car, van, bus, motor cycle, etc.)	Make (eg. Toyota, Nissan, etc.)	Model (eg. Sunny N16, Corolla 141 etc.)	Year of manufacture	Year of registration in Sri Lanka	Purchased price (Rs)	Engine capacity	Engine number	Chasse number	Color of the vehicle	Number of doors	Fuel type (Petrol, Diesel, Hybrid, Electric)	Transmission (manual, auto, trip tonic)	Passenger capacity *(1)	Current Condition *(2)	Purpose of use*(3)	Basis (own,rent,lease)	If the vehicle obtained under a hire purchase, operating lease or rent		if the vehicle is not in use and have been earmarked for disposal.	
	Date of hire/lease	(i) Monthly premium/rent (Rs.)	(ii) Lease/rent period (Months)	(i) Reason for disposal	(ii) Current condition of the vehicle)																		
1																							
2																							
3																							
4																							
5																							
6																							
7																							
8																							

\*\*Please annex a copy of the vehicle registration book.

\*(1) Passenger capacity (number of seats including the driver)

\*(2) Current Condition (in running condition -(R), not in use (N))

\*(3) Purpose of use ( assigned, pool , public transport, commercial purposes, non commercial transport, other)

### General Instructions

1. Above format should be filled only in English Language.
2. Format of the above table should not be changed.
3. If required, additional rows can be added by copying rows of the above table. However, it is not permitted to add/delete columns or merge cells in the softcopy given by the Comptroller General's Office.
4. For coloured columns, please select appropriate out of given dropdown options.(In coloured columns, please do not type)
5. For further inquiries, please contact Comptroller General's Office by Tel 0112151424, 0112151423, 0112151476, 0112484587 or email [cgo@mo.treasury.gov.lk](mailto:cgo@mo.treasury.gov.lk).

## Annexure - II

### Other Vehicles ( Not Registered Under the Department Of Motor Traffic)

- (1) Name of the organisation (Ministry, Department, Statutory Board, etc.) :
- (2) No. of Vehicles owned :
- (3) No. of Vehicles rented/leased :
- (4) Total number of Vehicles currently under the custody of the organisation (2+3) :

Serial No	(5)	(6)	(7)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)		
	Assets Code as per annexure VIII	Index/ Reference Number (If available)	Make and Model	Year of manufacture	Purchased price (Rs Mn.)	Serial number	Colour of the vehicle	Good transport Capacity	Passenger capacity	Current Condition	Purpose of use	Basis (own,rent,lease)	If the vehicle obtained under a hire purchase, operating lease or rent		
													Date of hire/lease	(i) Monthly premium/rent (Rs. 000')	(ii) Lease/rent period (Months)
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															

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## Plant, Machinery & Equipment

## Annexure III

### Basic Information

(1) Name of the organisation (Ministry, Department, Statutory Board, etc.) :

(2) No. of Machines owned :

Please furnish details separately for each Item currently under the custody of the organisation.

Serial No	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	Assets Code as per annexure VIII	*(ii) Name of the plant, machinery and equipment	*(iii) No. of machines available	Item No	*(iv) Serial No.	Make	Year of Purchase	Purchased Price (Rs)	In use / Not In use
01									
02									
03									
04									
05									
06									
07									
08									
09									
10									
11									
12									

\*(ii) Please specify the name of the machine (eg. photocopiers, printers, tractors, generators)

\*(iii) Number of machines under each type. (If there are ten machines, please indicate No.10)

\*(iv) Unique serial numbers of each machine. (If there are ten photocopy machines it is required to indicate all ten serial numbers.)

### General Instructions

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## Structures

## Annexure IV

### Basic Information

- (1) Name of Organisation (Ministry, Department, Statutory Board, etc.) :
- (2) Total number of the Buildings currently under the custody of the Organisation :

Please furnish details separately for each structure currently under the custody of the organisation

Serial No	(3)	(4)	(5)	(6)			(7)	(8)	(9)	(10)	(11)					
	Assets Code (as per classification of assets)	Serial No (if more than one item available under each structure code)		Description of the structure (Road, Rail, Bridges, Anicuts, Dams etc.)	Location of the structure (Starting point if it is a Highway, street, Road, Tunnel, Railway, Subway, Dam, Communication line, power line, or a pipeline)	District					D.S.Division	G.N.Division	Capacity/ Quantity/Extent	Year of Construction (If Known)	Construction cost Rs. (If Available)	In use / Unutilized / Abandoned
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																

### General Instructions

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## Buildings

## Annexure V

### Basic Information

- (1) Name of Organisation (Ministry, Department, Statutory Board etc.) :
- (2) No. of Buildings owned :
- (3) No. of Buildings rented out / leased :
- (4) Total number of the Buildings currently under the custody of the Organisation (2+3) :

Please furnish details separately for each building currently under the custody of the organisation.

Serial No	(5)	(6)			(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)			(15)				(16)	
	Address of the land which building is located	Location			Assets Code as per annexure VIII	Total Floor Area of the Building (Sq.ft)	No. of Floors	Year of Construction	Floor area available for occupancy (Sq. meters)	Floor area currently in use (Sq. meters)	Unutilized floor area (Sq. meters) {(11) - (12)}	If residency /quarter located in the building (*)			If the building is a property rented				Space that has been rented out/ sublet	
		District	D.S.Division	G.N.Division								Type of the quarters	Floor area of the quarters	Facilities provided (Furnished/Unfurnished)	Current occupancy as at; (31.03.2017)	Monthly lease / rent (Rs)	Rent period	Per square feet rent (Rs)	Name of the property owned Intuition	Organisation
1																				
2																				
3																				
4																				
5																				
6																				
7																				
8																				
9																				
10																				
11																				
12																				

(\*) Please provide details separately for each residency/quarters located in the building

### General Instructions

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- For further inquiries, please contact Comptroller General's Office by Tel 0112151424, 0112151423, 0112151476, 0112484587 or email [cgo@mo.treasury.gov.lk](mailto:cgo@mo.treasury.gov.lk).







## Furniture & Office Equipment

## Annexure VII

### Basic Information

- (1) Name of the organization (Ministry, Department, Statutory Board, etc.)  
 (2) No. of Furniture & Office Equipment available

Please furnish details separately for each Item currently under the custody of the organization.

Serial No	(3) Assets Code as per annexure VIII	(4) No. of items available*	(5) Item No.	(6) Description (Eg. Computer table)	(7) Year of Purchase	(8) Purchased Price (Rs )	(9) In use / Not In use
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

\* Number of items available under each type. ( Eg. If there are ten tables, please indicate "10" )

### General Instructions

1. Above format should be filled only in English Language.
2. Format of the above table should not be changed.
3. If required, additional rows can be added by copying rows of the above table. However, it is not permitted to add/delete columns or merge cells in the softcopy given by the Comptroller General's Office.
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# Classification of Assets

Annexure VIII

Non financial Assets	
1 Property Plant & Equipment	
Building and Structures	
Dwellings	
House Boats	6111101
Garages	6111102
Mobile Homes	6111103
Housing Schemes/Flats	6111104
Rest Houses	6111105
Hotels and Restaurants	6111106
Quarters	6111107
Circuit Bungalows	6111108
Other (not specified above)	6111109
Non Residential Building	
Office Building	6111201
Schools	6111202
Hospitals	6111203
Building for Public Entertainment	6111204
Warehouse	6111205
Airports	6111206
Crematorium	6111207
Markets, Shops and other Commercial Buildings	6111208
Laboratories and Research Stations	6111209
Factories	6111210
Other (not specified above)	6111211
Other Structures	
Highways, Streets, Road	6111301
Bridges	6111302
Tunnels	6111303
Railways, Subways	6111304
Air Field Runways	6111305
Tanks, Cannels, Dams and Other Water Works	6111306
Structures Associated with Mining Minerals and Subsoil Assets	6111307
Communication, Lines, Power lines, Pipelines and cables	6111308
Outdoor Sport and Recreation Facilities	6111309
Sewerage Treatment Complexes	6111310
Pumping Stations	6111311
Structures in Farms and Agriculture related structures	6111312
Structures acquired for military purposes	6111313
Harbours	6111314
Structures associated with energy recourses	6111315
Structures for farming and agricultural activities	6111316
Other (not specified above)	6111317
Machinery and Equipment	
Transport Equipment	
Passenger Vehicles	6112101
Cargo Vehicles	6112102

Agricultural Vehicles	6112103
Industrial Vehicles	6112104
Ambulances	6112105
Ships	6112106
Railway locomotives and rolling stock	6112107
Aircrafts	6112108
Motor Cycles and Bicycles	6112109
Trailers and semi Trailers	6112110
Other (not specified above)	6112111
Other Machinery and Equipment	
Information, computer, and telecommunications (ICT) equipment	
Computer and IT Equipment	6112211
Communication Equipment	6112212
broadcasting and telecasting Equipment	6112213
Media equipment	6112214
Other (not specified above)	6112215
Machinery and equipment not else ware classified	
Office Equipment	6112221
Medical Equipment	6112222
Construction Equipment, Engineering and repair equipment, Storage equipment, Loading and unloading equipment and Equipment in the airports and seaports	6112223
Furniture, household equipment, Glass ware, Ornaments , collections of considerable value, Books, periodicals and Journals, Paintings, Sculptures and Other Antiques	6112224
Industrial and Manufacturing Equipment	6112225
Electrical Equipment, Freezers, Cold rooms and utility supply equipment	6112226
Fire Protection Equipment	6112227
Agricultural and Dairy Farm Equipment, Irrigation, land cleaning equipment	6112228
Musical Instruments, Sports Equipment and other (not specified above)	6112229
Other Fixed Assets	
Cultivated biological resources	
Animal resources yielding repeat products	
Breeding stocks	6113111
Draft animals	6113112
Sheeps or other animals used for wool productions	6113113
Animals used for transportation, racing or entertainment	6113114
Dairy Cattle	6113115
Aquatic resources yielding repeated products	6113116
Tree, crop, and plant resources yielding repeat products	
Cultivated for fruits and nuts	6113121
Trees for sap and resin	6113122
Trees for bark and leaf products	6113123
Trees grown for timber	6113124
Intellectual Property Product	
Research and development	
Laboratory equipment	6113211
Equipments related to agricultural research	6113212
Mobile labs	6113213

Equipment for Archaeological research	6113214
Research equipment	6113215
Atomic energy equipment	6113216
Mineral exploration and evaluation	
Sand excavation equipment	6113221
Equipment for excavation of graphite, minerals and sands	6113222
Computer software and databases	
Computer software	6113231
Databases	6113232
Licenses	6113233
Entertainment, literary, and artistic originals	6113240
Other intellectual property products	6113250
Patents & Copyrights	6113251
Trade Marks	6113252
Broadcast Rights	6113253
Service Contracts etc..	6113254
Weapons systems	
Weaponry equipment	6114001
Vehicles with weapons	6114002
Combat helicopters /ships/vessels/armed tanks/Fighter planes/Submarines	6114003
Other (not classified above)	6114004
2 Inventories	
Materials and supplies	
Office supplies	6122101
Fuel supplies	6122102
Raw materials	6122103
Work in progress	6122200
Finished goods	6122300
Goods for resale	6122400
Military inventories	6122500
Missiles	6122501
Bombs	6122502
Rockets	6122503
Other ammunition	6122504
3 Valuables	
Gold	6130001
Gems	6130002
Other (not classified above)	6130003
4 Non Produced Assets	
Land	
Urban or Built-Up Land	
Commercial and Services	6141101
Industrial	6141102
Transportation, Communication and Utilities	6141103
Mixed Urban	6141104
Agricultural	
Orchards	6141201
Vineyards	6141202
Ornamental Horticulture	6141203
Forest Land	

Deciduous Forest Land	6141301
Evergreen Forest Land	6141302
Mixed Forest Land	6141303
Water	
Streams and Canals	6141401
Lakes	6141402
Reservoirs	6141403
Bays and Estuaries	6141404
Wet Land	
Forested Wet Land	6141501
Non Forested Wet Land	6141502
Barren Land	
Dry Salt Flats	6141601
Beaches	6141602
Sandy Areas other than Beaches	6141603
Bare Exposed Rock	6141604
Strip Mines Quarries	6141605
Gravel Pits	6141606
Mineral and energy resource	
Reserves of oil/ Natural Gas	6142001
Metallic ores and nonmetallic mineral reserves	6142002
Mine shafts	6142003
Other subsoil extraction facilities	6142004
Other naturally occurring assets	
Non cultivated biological resources	6143100
Water resources	6143200
Other natural resources	6143300
Radio spectrum	6143310
Natural resources not elsewhere classified	6143320
Intangible non produced assets	
Contracts, leases and licenses	
Marketable operating leases	6144110
Permits to use natural resources	6144120
Permits to undertake specify activities	6144130
Entitlement to future goods and services on an exclusive basis	6144140
Goodwill and marketing assets	6144200

**Details of Liaison Officer**

1) Ministry/Department/Institute: .....

2) Name: (Mr./Mrs./Miss): .....

3) Designation : .....

4) Official Contact Details

I) Address : .....

II) Phone : .....

II) Fax : .....

III) Mobile : .....

IV) Email : .....

Emailing of Completed form to - **[cgo@mo.treasury.gov.lk](mailto:cgo@mo.treasury.gov.lk)**





**මුදල් හා ජනමාධ්‍ය අමාත්‍යාංශය**  
**நிதி மற்றும் வெகுசன ஊடக அமைச்சு**  
**MINISTRY OF FINANCE AND MASS MEDIA**

මහලේකම් කාර්යාලය, කොළඹ 01.  
 ජී. ලංකාව

செயலகம், கொழும்பு 01.  
 இலங்கை

The Secretariat, Colombo 01.  
 Sri Lanka

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 பெக்ஸ் - வெகுசன ஊடக } (+94)-11-2513458  
 Fax - Mass Media }

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 வெப் சைட்கள் } www.treasury.gov.lk  
 Websites } www.media.gov.lk

මගේ අංකය }  
 எனது இல. }  
 My No. }

MF/CG/02/(Cir.)

ඔබේ අංකය }  
 உமது இல. }  
 Your No. }

දිනය }  
 திகதி } 28. 06.2017  
 Date }

Assets Management Circular No: 01/2017

All Secretaries of Ministries,  
 Chief Secretaries of Provincial Councils,  
 Secretaries of Special Spending Units,  
 Chairmen of Commissions,  
 Heads of Departments,  
 Heads of Public Corporations and Statutory Boards,  
 Chairmen of State Banks and Government owned Companies,

**Recording of all non-financial assets of the Government in order to oversee the asset and cost management.**

In order to implement the budget proposal No 368 of 2017 approved by Parliament of Sri Lanka, a Comptroller General's Office has been established and a Comptroller General has been appointed under the Ministry of Finance as per the approval of the Cabinet of Ministers dated 22.02.2017. Accordingly, the preliminary work with regard to the preparation of a central database to record all non-financial assets belonging to the government has been initiated by the Comptroller General's Office under the Ministry of Finance and Mass Media .

02. The main objective of the assets management in operational activities is to adhere to a systematic process of developing, operating, maintaining, upgrading and disposing of assets in a cost effective manner.

03. The value and the quality of the government assets have been deteriorated throughout the recent past due to inadequate attention paid by the respective institutions in the utilization of assets efficiently, secure assets adequately and adhere to a effective system for the maintenance and improvement of assets. As a result, government assets have not been generating the appropriate revenue. The tendency of occurring mismanagements relating to the use of government assets has also been increased resulting in unquantifiable losses due to inadequate attention on the management of government assets. Prevailing deficiencies in the government assets management process have also been reflected in instances where public officers have been accused of misappropriation of government assets in cases relating to the Public Property Act.

04. Although government maintain institutions wise records of assets belonging to them, managing government assets in a transparent, accurate and effective manner has not been achieved due to the absence of a central asset register. Further, the total valuation of the government assets has not been accurately recorded in the government accounts due to the non-availability of valuations of assets belonging to the government. Aforementioned situation has given rise to complicated public accountability issues with regard to the government assets. Therefore, it is essential to record and account public assets accurately.

05. Preparation of a central assets register to record all non-financial assets including lands, buildings, motor vehicles, ships, aeroplanes, machinery etc. belonging to the government is one of the core activities of the Comptroller General's Office. Accordingly, all public organisations are required to submit information pertaining to their non-financial assets. Information relating to overseas assets belonging to the government of Sri Lanka also should be submitted.

06. Deadlines for submission of information are given below.

Annexure No	Description	Submission Date
Annexure I & II	Details of Vehicles	2017.08.31
Annexure III	Details of Plant, Machinery & Equipment	2017.09.15
Annexure IV	Details of Structures	2017.09.30
Annexure V	Details of Buildings	2017.10.31
Annexure VI	Details of Lands	2017.11.30
Annexure VII	Details of Furniture & Office Equipment	2017.10.15

07. Once the collection of above information is completed, instructions will be issued by the Comptroller General's Office with regard to the submission of information relating to purchases and disposal of assets on a quarterly basis with effect from year 2018.

08. All Government organisations are required to submit the requested information to the Comptroller General's Office on or before the deadlines specified, as future requests for acquiring of new assets will be considered by the General Treasury based only on the updated asset records available in the Comptroller General's Office.

09. An internationally accepted classification of assets has been introduced in the Annexure VIII in order to regularize the assets recording process. This coding system is an extension of the classification introduced in Department of State Accounts circular number SA/AS/AA/Circular and dated 12.07.2013. Accordingly, it is required to use the given asset codings for the identification and management of assets in future.

10. Heads of all organisations are required to submit the duly filled formats as per para 06 above, to the Comptroller General's Office and should be copied to the Secretary of the relevant line Ministry. Secretaries of line Ministries are requested to oversee the assets information submission process of all organisations falling under the purview of the respective Ministries.

11. Softcopies of duly completed formats also should be emailed to [cgo@mo.treasury.gov.lk](mailto:cgo@mo.treasury.gov.lk) and softcopies of the specimen formats could be obtained from the Comptroller General's Office.

12. For further clarifications, please contact the Comptroller General's Office.

Comptroller General,  
Comptroller General Office,  
Ministry of Finance and Mass Media,  
The Secretariat,  
Colombo 01.

Tel: 011 - 2151425

Fax: 011 - 2151417

13. All Government organisations are required to nominate a suitable liaison officer to coordinate the submission of above information. Details of the nominated officer should be sent as per the Annexure IX to the Comptroller General's Office on or before **31.07.2017**.

14. As the management of public assets is a high priority activity for all government officials, all public organisations are kindly requested to submit the above information within the specified deadlines.

**Sgd.: R.H.S.Samaratunga**  
**Secretary to the Treasury**

Copies:

1. Secretary to the President
2. Secretary to the Prime Minister
3. Auditor General

## Vehicles Registered Under the Department of Motor Traffic

## Annexure I

- (1) Name of the organisation (Ministry, Department, Statutory Board, etc.) :  
 (2) No. of Vehicles owned :  
 (3) No. of Vehicles rented/leased :  
 (4) Total number of Vehicles currently under the custody of the organisation (2+3) :

Please furnish details separately for each vehicle currently under the custody of the organisation.

Serial No	(5) Assets Code as per annexure VIII	(6) Vehicle registration number (as per the number plate)	(7) Type of vehicle (eg. car, van, bus, motor cycle, etc.)	(8) Make (eg. Toyota, Nissan, etc.)	(9) Model (eg. Sunny N16, Corolla 141 etc.)	(10) Year of manufacture	(11) Year of registration in Sri Lanka	(12) Purchased price (Rs)	(13) Engine capacity	(14) Engine number	(15) Chasse number	(16) Color of the vehicle	(17) Number of doors	(18) Fuel type (Petrol, Diesel, Hybrid, Electric)	(19) Transmission (manual, auto, trip tonic)	(20) Passenger capacity *(1)	(21) Current Condition *(2)	(22) Purpose of use*(3)	(23) Basis (own,rent,lease)	(24) If the vehicle obtained under a hire purchase, operating lease or rent		(25) if the vehicle is not in use and have been earmarked for disposal.	
	Date of hire/lease	(i) Monthly premium/rent (Rs.)	(ii) Lease/rent period (Months)	(i) Reason for disposal	(ii) Current condition of the vehicle)																		
1																							
2																							
3																							
4																							
5																							
6																							
7																							
8																							

\*\*Please annex a copy of the vehicle registration book.

\*(1) Passenger capacity (number of seats including the driver)

\*(2) Current Condition (in running condition -(R), not in use (N))

\*(3) Purpose of use ( assigned, pool , public transport, commercial purposes, non commercial transport, other)

### General Instructions

1. Above format should be filled only in English Language.
2. Format of the above table should not be changed.
3. If required, additional rows can be added by copying rows of the above table. However, it is not permitted to add/delete columns or merge cells in the softcopy given by the Comptroller General's Office.
4. For coloured columns, please select appropriate out of given dropdown options.(In coloured columns, please do not type)
5. For further inquiries, please contact Comptroller General's Office by Tel 0112151424, 0112151423, 0112151476, 0112484587 or email [cgo@mo.treasury.gov.lk](mailto:cgo@mo.treasury.gov.lk).

## Annexure - II

### Other Vehicles ( Not Registered Under the Department Of Motor Traffic)

- (1) Name of the organisation (Ministry, Department, Statutory Board, etc.) :
- (2) No. of Vehicles owned :
- (3) No. of Vehicles rented/leased :
- (4) Total number of Vehicles currently under the custody of the organisation (2+3) :

Serial No	(5)	(6)	(7)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)		
	Assets Code as per annexure VIII	Index/ Reference Number (If available)	Make and Model	Year of manufacture	Purchased price (Rs Mn.)	Serial number	Colour of the vehicle	Good transport Capacity	Passenger capacity	Current Condition	Purpose of use	Basis (own,rent,lease)	If the vehicle obtained under a hire purchase, operating lease or rent		
													Date of hire/lease	(i) Monthly premium/rent (Rs. 000')	(ii) Lease/rent period (Months)
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															

#### General Instructions

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## Plant, Machinery & Equipment

## Annexure III

### Basic Information

(1) Name of the organisation (Ministry, Department, Statutory Board, etc.) :

(2) No. of Machines owned :

Please furnish details separately for each Item currently under the custody of the organisation.

Serial No	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	Assets Code as per annexure VIII	*(ii) Name of the plant, machinery and equipment	*(iii) No. of machines available	Item No	*(iv) Serial No.	Make	Year of Purchase	Purchased Price (Rs)	In use / Not In use
01									
02									
03									
04									
05									
06									
07									
08									
09									
10									
11									
12									

\*(ii) Please specify the name of the machine (eg. photocopiers, printers, tractors, generators)

\*(iii) Number of machines under each type. (If there are ten machines, please indicate No.10)

\*(iv) Unique serial numbers of each machine. (If there are ten photocopy machines it is required to indicate all ten serial numbers.)

### General Instructions

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## Structures

## Annexure IV

### Basic Information

- (1) Name of Organisation (Ministry, Department, Statutory Board, etc.) :
- (2) Total number of the Buildings currently under the custody of the Organisation :

Please furnish details separately for each structure currently under the custody of the organisation

Serial No	(3)	(4)	(5)	(6)			(7)	(8)	(9)	(10)	(11)					
	Assets Code (as per classification of assets)	Serial No (if more than one item available under each structure code)		Description of the structure (Road, Rail, Bridges, Anicuts, Dams etc.)	Location of the structure (Starting point if it is a Highway, street, Road, Tunnel, Railway, Subway, Dam, Communication line, power line, or a pipeline)	District					D.S.Division	G.N.Division	Capacity/ Quantity/Extent	Year of Construction (If Known)	Construction cost Rs. (If Available)	In use / Unutilized / Abandoned
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																

### General Instructions

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## Buildings

## Annexure V

### Basic Information

- (1) Name of Organisation (Ministry, Department, Statutory Board etc.) :  
 (2) No. of Buildings owned :  
 (3) No. of Buildings rented out / leased :  
 (4) Total number of the Buildings currently under the custody of the Organisation (2+3) :

Please furnish details separately for each building currently under the custody of the organisation.

Serial No	(5)	(6)			(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)			(15)				(16)	
	Address of the land which building is located	Location			Assets Code as per annexure VIII	Total Floor Area of the Building (Sq.ft)	No. of Floors	Year of Construction	Floor area available for occupancy (Sq. meters)	Floor area currently in use (Sq. meters)	Unutilized floor area (Sq. meters) {(11) - (12)}	If residency /quarter located in the building (*)			If the building is a property rented				Space that has been rented out/ sublet	
		District	D.S.Division	G.N.Division								Type of the quarters	Floor area of the quarters	Facilities provided (Furnished/Unfurnished)	Current occupancy as at; (31.03.2017)	Monthly lease / rent (Rs)	Rent period	Per square feet rent (Rs)	Name of the property owned Intuition	Organisation
1																				
2																				
3																				
4																				
5																				
6																				
7																				
8																				
9																				
10																				
11																				
12																				

(\*) Please provide details separately for each residency/quarters located in the building

### General Instructions

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## Furniture & Office Equipment

## Annexure VII

### Basic Information

- (1) Name of the organization (Ministry, Department, Statutory Board, etc.)  
 (2) No. of Furniture & Office Equipment available

Please furnish details separately for each Item currently under the custody of the organization.

Serial No	(3) Assets Code as per annexure VIII	(4) No. of items available*	(5) Item No.	(6) Description (Eg. Computer table)	(7) Year of Purchase	(8) Purchased Price (Rs )	(9) In use / Not In use
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

\* Number of items available under each type. ( Eg. If there are ten tables, please indicate "10" )

### General Instructions

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# Classification of Assets

Annexure VIII

<b>Non financial Assets</b>	
<b>1 Property Plant &amp; Equipment</b>	
<b>Building and Structures</b>	
<b>Dwellings</b>	
House Boats	6111101
Garages	6111102
Mobile Homes	6111103
Housing Schemes/Flats	6111104
Rest Houses	6111105
Hotels and Restaurants	6111106
Quarters	6111107
Circuit Bungalows	6111108
Other (not specified above)	6111109
<b>Non Residential Building</b>	
Office Building	6111201
Schools	6111202
Hospitals	6111203
Building for Public Entertainment	6111204
Warehouse	6111205
Airports	6111206
Crematorium	6111207
Markets, Shops and other Commercial Buildings	6111208
Laboratories and Research Stations	6111209
Factories	6111210
Other (not specified above)	6111211
<b>Other Structures</b>	
Highways, Streets, Road	6111301
Bridges	6111302
Tunnels	6111303
Railways, Subways	6111304
Air Field Runways	6111305
Tanks, Cannels, Dams and Other Water Works	6111306
Structures Associated with Mining Minerals and Subsoil Assets	6111307
Communication, Lines, Power lines, Pipelines and cables	6111308
Outdoor Sport and Recreation Facilities	6111309
Sewerage Treatment Complexes	6111310
Pumping Stations	6111311
Structures in Farms and Agriculture related structures	6111312
Structures acquired for military purposes	6111313
Harbours	6111314
Structures associated with energy recourses	6111315
Structures for farming and agricultural activities	6111316
Other (not specified above)	6111317
<b>Machinery and Equipment</b>	
<b>Transport Equipment</b>	
Passenger Vehicles	6112101
Cargo Vehicles	6112102

Agricultural Vehicles	6112103
Industrial Vehicles	6112104
Ambulances	6112105
Ships	6112106
Railway locomotives and rolling stock	6112107
Aircrafts	6112108
Motor Cycles and Bicycles	6112109
Trailers and semi Trailers	6112110
Other (not specified above)	6112111
Other Machinery and Equipment	
Information, computer, and telecommunications (ICT) equipment	
Computer and IT Equipment	6112211
Communication Equipment	6112212
broadcasting and telecasting Equipment	6112213
Media equipment	6112214
Other (not specified above)	6112215
Machinery and equipment not else ware classified	
Office Equipment	6112221
Medical Equipment	6112222
Construction Equipment, Engineering and repair equipment, Storage equipment, Loading and unloading equipment and Equipment in the airports and seaports	6112223
Furniture, household equipment, Glass ware, Ornaments , collections of considerable value, Books, periodicals and Journals, Paintings, Sculptures and Other Antiques	6112224
Industrial and Manufacturing Equipment	6112225
Electrical Equipment, Freezers, Cold rooms and utility supply equipment	6112226
Fire Protection Equipment	6112227
Agricultural and Dairy Farm Equipment, Irrigation, land cleaning equipment	6112228
Musical Instruments, Sports Equipment and other (not specified above)	6112229
Other Fixed Assets	
Cultivated biological resources	
Animal resources yielding repeat products	
Breeding stocks	6113111
Draft animals	6113112
Sheeps or other animals used for wool productions	6113113
Animals used for transportation, racing or entertainment	6113114
Dairy Cattle	6113115
Aquatic resources yielding repeated products	6113116
Tree, crop, and plant resources yielding repeat products	
Cultivated for fruits and nuts	6113121
Trees for sap and resin	6113122
Trees for bark and leaf products	6113123
Trees grown for timber	6113124
Intellectual Property Product	
Research and development	
Laboratory equipment	6113211
Equipments related to agricultural research	6113212
Mobile labs	6113213

Equipment for Archaeological research	6113214
Research equipment	6113215
Atomic energy equipment	6113216
Mineral exploration and evaluation	
Sand excavation equipment	6113221
Equipment for excavation of graphite, minerals and sands	6113222
Computer software and databases	
Computer software	6113231
Databases	6113232
Licenses	6113233
Entertainment, literary, and artistic originals	6113240
Other intellectual property products	6113250
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Gravel Pits	6141606
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Reserves of oil/ Natural Gas	6142001
Metallic ores and nonmetallic mineral reserves	6142002
Mine shafts	6142003
Other subsoil extraction facilities	6142004
Other naturally occurring assets	
Non cultivated biological resources	6143100
Water resources	6143200
Other natural resources	6143300
Radio spectrum	6143310
Natural resources not elsewhere classified	6143320
Intangible non produced assets	
Contracts, leases and licenses	
Marketable operating leases	6144110
Permits to use natural resources	6144120
Permits to undertake specify activities	6144130
Entitlement to future goods and services on an exclusive basis	6144140
Goodwill and marketing assets	6144200



**Details of Liaison Officer**

1) Ministry/Department/Institute: .....

2) Name: (Mr./Mrs./Miss): .....

3) Designation : .....

4) Official Contact Details

I) Address : .....

II) Phone : .....

II) Fax : .....

III) Mobile : .....

IV) Email : .....

Emailing of Completed form to - **[cgo@mo.treasury.gov.lk](mailto:cgo@mo.treasury.gov.lk)**



இதழ் கா சகலா஢ிச ஈலா஢ா஢்டு  
நிதி ஢ற்றும் வெகுசன ஊடக அ஢ைச்சு  
MINISTRY OF FINANCE AND MASS MEDIA

லசேலகலி ஡ா஢்டாலுட, ஡லாடலி 01,  
சுரி லு஡ால.

செயலக஢், கலாழும்பு 01,  
இலங்கை.

The Secretariat, Colombo 01,  
Sri Lanka.

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Office - Mass Media } 2512324

டீ஡ீசு - சகலா஢ிச }  
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Websites } www.media.gov.lk

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எனது இல } MF/CG/02/(Cir.)  
My No }

இலெ டு஡ை  
உ஢து இல }  
Your No }

டீ஡ை  
தி஡தி } 2017.06.28  
Date }

சலாத்து ஢ுகா஢ைத்துவச் சற்றறிக்஡ை இல: 01/2017

அ஢ைச்சின் செயலாளர்கள்,  
஢ாகாண சபைகளின் ஢ிரத஢ செயலாளர்கள்,  
விசேட செலவின அலகுகளின் செயலாளர்கள்,  
ஆணைக்குழக்களின் தலைவர்கள்,  
திணைக்களத் தலைவர்கள்,  
அரசாங்க கூட்டுத்தாபன ஢ற்றும் நியதிச்சட்ட஢ுறை சபைகளின் தலைவர்கள்,  
அரச வங்கிகள் ஢ற்றும் அரச நிறுவனங்களின் தலைவர்கள் யாவருக்கும்.

சலாத்துக்கள் ஢ற்றும் செலவின ஢ுகா஢ைத்துவத்திற்கான அரசாங்கத்தின் சகல நிதி அல்லாத  
சலாத்துக்களையும் ஆவணப்படுத்துதல்

இலங்கைப் ஢ாராளு஢ன்றத்தினால் அங்கீகரிக்கப்பட்ட 2017 ஆ஢் ஆண்டுக்கான 368 ஆ஢் இலக்க  
வரவுசெலவுத் திட்ட ஢ுன்஢ொழிவை நடை஢ுறைப்படுத்தி அரசாங்கத்தின் சகல சலாத்துக்களையும்  
஢ையப்படுத்தி ஆவணப்படுத்துவதினூடாக அரசாங்கத்தின் சலாத்துக்களையும் செலவினத்தையும்  
஢ுகா஢ைசெய்து ஢ேற்பார்வை செய்வதனை நோக்காகக் கலாண்டு நிதி அ஢ைச்சின் கீழ் கணக்குத்  
தணிக்கையாளர் நாயக஢் அலுவலக஢ுன்றைத் தா஢ிப்பதற்கும் கணக்குத் தணிக்கையாளர் நாயக஢்  
லுருவரை நிய஢ிப்பதற்கும் அ஢ைச்சரவையினால் 2017.02.22 ஆ஢் திகதியன்று  
அங்கீகார஢ளிக்கப்பட்டுள்ளது. அதன் ஢ிரகார஢், நிதி ஢ற்றும் வெகுசன ஊடக அ஢ைச்சின் கீழுள்ள  
கணக்குத் தணிக்கையாளர் நாயக஢் அலுவலகத்தினால் அரசாங்கத்தின் சலாத்துக்கள் ஢ற்றிய  
஢ையப்படுத்தப்பட்ட தரவுத் தலாகுதியுன்றைத் தயாரிப்பதற்கான ஆர஢்ப நடவடிக்கைகள் ஏற்கனவே  
ஆர஢்பிக்கப்பட்டுள்ளன.

02. செயற்பாட்டு நடவடிக்கைகளுக்காக அதிகபட்ச விளைபயனைக் கொண்டதாக சொத்துக்களைப் பயன்படுத்திக் கொள்ளுதல், சொத்துக்களை உரிய விதத்தில் பராமரித்தல், மற்றும் மேம்படுத்துதல், அதேபோன்று செலவு வினைத்திறனை அடிப்படையாகக் கொண்டு சொத்துக்களை அகற்றுவதற்காக முறையான நடவடிக்கைமுறையொன்றைப் பின்பற்றுதல் என்பன சொத்து முகாமைத்துவத்தின் அடிப்படை நோக்கமாகும்.

03. அரசாங்கத்திற்குச் சொந்தமான சொத்துக்களை அதிகபட்ச விளைத்திறனுடன் பயன்படுத்தல், பாதுகாத்தல், பராமரித்தல் மற்றும் மேம்படுத்துதல், அதேபோன்று அவற்றை செயற்படுத்துதல் குறித்துச் செலுத்தப்பட்ட கவனம் போதுமானதாக இல்லாததின் காரணமாக அரசாங்க சொத்துக்களின் பெறுமதியும் தரமும் குறைவடைதல், அதேபோன்று அந்தச் சொத்துக்களிலிருந்து அரசாங்கத்திற்குக் கிடைக்க வேண்டிய வருமானத்தை உரிய விதத்தில் பெற்றுக் கொள்வது பெரும்பாலான சந்தர்ப்பங்களில் கைவிடப்பட்டுள்ளது. கவனமும் முகாமைத்துவமும் குறைவடைதல், அரசாங்கத்தின் சொத்துக்களை முறைகேடாகப் பயன்படுத்தும் போக்கு அதிகரிக்கின்றமை மற்றும் அதன் காரணமாக ஏற்பட்டுள்ள பாரிய நட்டங்களை கணக்கிடுவதற்கு சிரமமாக இருக்கின்றமை என்பன கவனத்திற்கொள்ளப்பட வேண்டிய விடயமாகும். விசேடமாக அரசாங்கத்தின் சொத்துக்களை முறையற்ற விதத்தில் பயன்படுத்துவது பற்றிய நிகழ்வுகளின் போது பொதுச் சொத்துக்கள் சட்டத்தின் கீழ் அரசாங்க உத்தியோகத்தர்கள் குற்றச்சாட்டுகளுக்கு உட்படுகின்றமையினை அரசாங்கத்தின் சொத்து முகாமைத்துவச் செயன்முறையில் தற்போது காணப்படுகின்ற குறைபாடுகளின் வெளிப்பாடுகளாகவும் கருத முடியும்.

04. அரசாங்க நிறுவனங்களுக்குச் சொந்தமான சொத்துக்கள் அந்தந்த நிறுவனங்களில் ஆவணப்படுத்தப்பட்டுள்ள போதிலும், அவை பற்றிய மையப்படுத்தப்பட்ட ஆவணமொன்று இல்லாததின் காரணமாக சொத்துக்களை வெளிப்படைத்தன்மையுடன் சரியாகவும் மிகவும் பயனுடையதாகவும் முகாமைசெய்வது விடுபட்டுள்ளது. ஆவணப்படுத்தப்படுகின்ற சொத்துக்களின் பெறுமதி சரியாகக் கணக்குவைக்கப்படாததின் காரணமாக குடியரசுக் கணக்கைத் தயாரிக்கும் போது அரசாங்க வளங்களின் உண்மையான பெறுமதி குறிப்பிடப்படுவதில்லை. இந்த நிலை அரசாங்கச் சொத்துக்கள் பற்றி பொது மக்களுக்கு பொறுப்புக் கூறுவது குறித்து பிரச்சினைக்குரிய நிலையொன்றைத் தோற்றுவிக்கின்றது. அதன் காரணமாக அரசாங்க சொத்துக்களை சரியாக ஆவணப்படுத்துவதும் கணக்குவைப்பதும் அத்தியவசியமானதாகும்.

05. காணி, கட்டடம், மோட்டார் வாகனம், கப்பல், விமானம், இயந்திர சாதனங்கள் போன்றவை உட்பட அரசாங்கத்திற்குச் சொந்தமான சகல சொத்துக்களையும் மையப்படுத்தியதாக ஆவணப்படுத்துவது கணக்குத் தணிக்கையாளர் நாயகம் அலுவலகத்தினால் மேற்கொள்ள வேண்டிய முதன்மைவாய்ந்த பணியாகும். அதன் பிரகாரம், ஆரம்பத் தகவல்களைத் திரட்டுவதற்காக சகல அரசாங்க நிறுவனங்களினாலும் தமது நிறுவனங்களின் கீழுள்ள சகல சொத்துக்களையும் பற்றிய சரியான தகவல்களை கணக்குத் தணிக்கையாளர் நாயகம் அவர்களுக்கு சமர்ப்பித்தல் வேண்டும். வெளிநாடுகளிலுள்ள இலங்கை அரசாங்கத்திற்குரிய சொத்துக்கள் தொடர்பான விபரங்களையும் அதன் கீழ் சமர்ப்பிப்பது அத்தியவசியமானதாகும்.

06. உரிய தகவல்களை சமர்ப்பிக்கவேண்டிய திகதிகள் பின்வருமாறு.

பின்னிணைப்புக்களின் இலக்கம்	விபரம்	அனுப்ப வேண்டிய திகதி
பின்னிணைப்பு I மற்றும் II	வாகனங்கள் பற்றிய தகவல்கள்	2017.08.31
பின்னிணைப்பு III	உபகரணங்கள் மற்றும் இயந்திர சாதனங்கள் பற்றிய தகவல்கள்	2017.09.15
பின்னிணைப்பு IV	நிர்மணம் பற்றிய தகவல்கள்	2017.09.30
பின்னிணைப்பு V	கட்டடங்கள் பற்றிய தகவல்கள்	2017.10.31
பின்னிணைப்பு VI	காணிகள் பற்றிய தகவல்கள்	2017.11.30
பின்னிணைப்பு VII	அலுவலக உபகரணங்கள் மற்றும் தளபாடங்கள் பற்றிய தகவல்கள்	2017.10.15

07. மேற்குறிப்பிட்ட தகவல்களை சமர்ப்பித்து முடிந்ததன் பின்னர் 2018 ஆம் ஆண்டிலிருந்து ஒவ்வொரு நிறுவனத்தினாலும் கொள்வனவு செய்யப்படுகின்ற மற்றும் அகற்றப்படுகின்ற சொத்துக்கள் சம்பந்தமான தகவல்களை தொடர்புடைய காலாண்டின் இறுதியில் கணக்குத் தணிக்கையாளர் நாயகம் அலுவலகத்திற்கு சமர்ப்பிக்க வேண்டிய அதேவேளையில், அது சம்பந்தமான அறிவுரைகளை பின்னர் வெளியிடுவதற்கு நடவடிக்கை எடுக்கப்படும்.

08. சொத்துக்களைக் கொள்வனவு செய்வதற்காக சமர்ப்பிக்கப்படுகின்ற முன்மொழிவுகள் இதற்குப் பின்னர் தொடர்புடைய நிறுவனத்தினால் சமர்ப்பிக்கப்படுகின்ற சொத்துக்கள் பற்றிய இற்றைப்படுத்தப்பட்ட அறிக்கையை அடிப்படையாகக் கொண்டு பொதுத் திறைசேரியினால் கவனத்திற் கொள்ளப்படுகின்றபடியினால் சகல அரசாங்க நிறுவனங்களும் சொத்துக்கள் சம்பந்தமாக ஆவணப்படுத்தப்பட்ட தகவல்களை உரிய தினத்தில் கணக்குத் தணிக்கையாளர் நாயகம் அலுவலகத்திற்கு சமர்ப்பிக்க வேண்டிய கணக்குத் தணிக்கையாளர் நாயகம் அலுவலகத்திற்கு அனுப்புவதற்கு நடவடிக்கை எடுப்பது அத்தியவசியமானதாகும்.

09. அரசாங்கத்தின் சொத்துக்களை ஆவணப்படுத்தும் செயன்முறையை முறைப்படுத்தும் நோக்கத்துடன் சர்வதேசரீதியாக ஏற்றுக் கொள்ளப்பட்ட முறையொன்றுக்க அமைவாக மேற்கொள்ளப்பட்ட சொத்து வகைப்படுத்தலொன்று பின்னிணைப்பு VIII இன் மூலம் சமர்ப்பிக்கப்பட்டுள்ளது. இந்த வகைப்படுத்தல் குறியீடுகள் அரசு கணக்குகள் திணைக்களத்தினால் வெளியிடப்பட்ட SA/As/AA/Circular ஆம் இலக்கத்தைக் கொண்ட 2013.07.12 ஆம் திகதிய சுற்றறிக்கையில் குறிப்பிடப்பட்டுள்ள குறியீடுகளுக்கு மேலதிகமானதாகும். அதன் பிரகாரம் இதன் பின்னர் சொத்துக்களை அடையாளங்கண்டு முகாமைசெய்யும் நடவடிக்கைகளின் போது இந்த வகைப்படுத்தல் குறியீடுகளைப் பயன்படுத்துதல் வேண்டும்.

10. மேலே 06 ஆம் பந்தியில் குறிப்பிடப்பட்டுள்ள பின்னிணைப்பின் கீழ் காட்டப்பட்டுள்ள மாதிரிப் படிவத்தை ஒவ்வொரு அரசாங்க நிறுவனமும் பூர்த்தி செய்து திணைக்களத் தலைவரினால் தமது நிறுவனம் உரித்தாகின்ற அமைச்சின் செயலாளருக்கு பிரதியொன்றைக் கொண்டதாக கணக்குத்

தணிக்கையாளர் நாயகம் அவர்களுக்கு சமர்ப்பித்தல் வேண்டும். தமது அமைச்சின் கீழ் வருகின்ற சகல நிறுவனங்களினதும் தகவல்களை உரிய திகதிக்கு முன்னர் கணக்குத் தணிக்கையாளர் நாயகம் அலுவலகத்திற்கு கிடைக்கின்றமை குறித்து கவனம்செலுத்துவதற்கு அமைச்சுக்களின் செயலாளர்களினால் நடவடிக்கை எடுத்தல் வேண்டும்.

11. பூர்த்திசெய்யப்பட்ட மாதிரிப் படிவங்களின் மென் பிரதிகள் (Soft Copies) cgo.mo.treasury.gov.lk எனும் மின்னஞ்சல் முகவரிக்கு (Email) அனுப்புவதற்கு நடவடிக்கை எடுக்க வேண்டிய அதேவேளையில், அதற்குத் தேவையான மாதிரிப் படிவங்களின் மென் பிரதிகளை மேற்குறிப்பிட்ட மின்னஞ்சல் முகவரிக்கு விண்ணப்பிப்பதன் மூலம் பெற்றுக்கொள்ள முடியும்.

12. இது பற்றிய ஏதேனும் விளக்கங்களைப் பெறவேண்டுமாயின் கணக்குத் தணிக்கையாளர் நாயகம் அலுவலகத்திடம் விசாரிக்க முடியும்.

முகவரி:

கணக்குத் தணிக்கையாளர் நாயகம்,  
கணக்குத் தணிக்கையாளர் நாயகம் அலுவலகம்,  
நிதி மற்றும் வெகுசன ஊடக அமைச்சு,  
செயலகம்,  
கொழும்பு 01.  
தொலைபேசி இலக்கம் : 011-2151425  
தொலைநகல் இலக்கம் : 011-2151417

13. மேற்குறிப்பிட்ட தகவல்களை சமர்ப்பிக்கும் நடவடிக்கைகளைக் கூட்டிணைப்பதற்காக சகல நிறுவனங்களினாலும் தகுதியான உத்தியோகத்தர் ஒருவரைப் பெயர்குறிப்பிட வேண்டிய அதேவேளையில், இத்துடன் இணைக்கப்பட்டுள்ள மாதிரிப் படிவம் ஐஓ ஐப் பயன்படுத்தி தொடர்புடைய உத்தியோகத்தரின் தகவல்களை 2017.07.31 ஆம் திகதிக்கு முன்னர் கணக்குத் தணிக்கையாளர் நாயகம் அலுவலகத்திற்குக் கிடைக்கச் செய்தல் வேண்டும்.

14. அரசாங்க சொத்துக்களின் முகாமைத்துவத்தை அரசாங்க உத்தியோகத்தரினால் நிறைவேற்ற வேண்டிய முதன்மைவாய்ந்த பணியாக இருக்கின்றபடியினால் தெர்ப்புடைய அறிக்கைகளை உரிய திகதிக்கு வழங்குமாறு சகல அரசாங்க நிறுவனங்களுக்கும் தயவுடன் அறியத்தருகிறேன்.

ஓப்பம்/ஆர்.எச்.எஸ். சமரதுங்க  
திறைசேரி செயலாளர்

பிரதி :

1. சனாதிபதியின் செயலாளர்
2. பிரதமரின் செயலாளர்
3. கணக்காய்வாளர் அதிபத

## Vehicles Registered Under the Department of Motor Traffic

## Annexure I

- (1) Name of the organisation (Ministry, Department, Statutory Board, etc.) :  
 (2) No. of Vehicles owned :  
 (3) No. of Vehicles rented/leased :  
 (4) Total number of Vehicles currently under the custody of the organisation (2+3) :

Please furnish details separately for each vehicle currently under the custody of the organisation.

Serial No	(5) Assets Code as per annexure VIII	(6) Vehicle registration number (as per the number plate)	(7) Type of vehicle (eg. car, van, bus, motor cycle, etc.)	(8) Make (eg. Toyota, Nissan, etc.)	(9) Model (eg. Sunny N16, Corolla 141 etc.)	(10) Year of manufacture	(11) Year of registration in Sri Lanka	(12) Purchased price (Rs)	(13) Engine capacity	(14) Engine number	(15) Chasse number	(16) Color of the vehicle	(17) Number of doors	(18) Fuel type (Petrol, Diesel, Hybrid, Electric)	(19) Transmission (manual, auto, trip tonic)	(20) Passenger capacity *(1)	(21) Current Condition *(2)	(22) Purpose of use*(3)	(23) Basis (own,rent,lease)	(24) If the vehicle obtained under a hire purchase, operating lease or rent		(25) if the vehicle is not in use and have been earmarked for disposal.	
	Date of hire/lease	(i) Monthly premium/rent (Rs.)	(ii) Lease/rent period (Months)	(i) Reason for disposal	(ii) Current condition of the vehicle)																		
1																							
2																							
3																							
4																							
5																							
6																							
7																							
8																							

\*\*Please annex a copy of the vehicle registration book.

\*(1) Passenger capacity (number of seats including the driver)

\*(2) Current Condition (in running condition -(R), not in use (N))

\*(3) Purpose of use ( assigned, pool , public transport, commercial purposes, non commercial transport, other)

### General Instructions

1. Above format should be filled only in English Language.
2. Format of the above table should not be changed.
3. If required, additional rows can be added by copying rows of the above table. However, it is not permitted to add/delete columns or merge cells in the softcopy given by the Comptroller General's Office.
4. For coloured columns, please select appropriate out of given dropdown options.(In coloured columns, please do not type)
5. For further inquiries, please contact Comptroller General's Office by Tel 0112151424, 0112151423, 0112151476, 0112484587 or email [cgo@mo.treasury.gov.lk](mailto:cgo@mo.treasury.gov.lk).

## Annexure - II

### Other Vehicles ( Not Registered Under the Department Of Motor Traffic)

- (1) Name of the organisation (Ministry, Department, Statutory Board, etc.) :
- (2) No. of Vehicles owned :
- (3) No. of Vehicles rented/leased :
- (4) Total number of Vehicles currently under the custody of the organisation (2+3) :

Serial No	(5)	(6)	(7)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)		
	Assets Code as per annexure VIII	Index/ Reference Number (If available)	Make and Model	Year of manufacture	Purchased price (Rs Mn.)	Serial number	Colour of the vehicle	Good transport Capacity	Passenger capacity	Current Condition	Purpose of use	Basis (own,rent,lease)	If the vehicle obtained under a hire purchase, operating lease or rent		
													Date of hire/lease	(i) Monthly premium/rent (Rs. 000')	(ii) Lease/rent period (Months)
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															

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## Plant, Machinery & Equipment

## Annexure III

### Basic Information

- (1) Name of the organisation (Ministry, Department, Statutory Board, etc.) :  
 (2) No. of Machines owned :

Please furnish details separately for each Item currently under the custody of the organisation.

Serial No	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	Assets Code as per annexure VIII	*(ii) Name of the plant, machinery and equipment	*(iii) No. of machines available	Item No	*(iv) Serial No.	Make	Year of Purchase	Purchased Price (Rs)	In use / Not In use
01									
02									
03									
04									
05									
06									
07									
08									
09									
10									
11									
12									

\*(ii) Please specify the name of the machine (eg. photocopiers, printers, tractors, generators)

\*(iii) Number of machines under each type. (If there are ten machines, please indicate No.10)

\*(iv) Unique serial numbers of each machine. (If there are ten photocopy machines it is required to indicate all ten serial numbers.)

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## Structures

## Annexure IV

### Basic Information

- (1) Name of Organisation (Ministry, Department, Statutory Board, etc.) :
- (2) Total number of the Buildings currently under the custody of the Organisation :

Please furnish details separately for each structure currently under the custody of the organisation

Serial No	(3)	(4)	(5)	(6)			(7)	(8)	(9)	(10)	(11)					
	Assets Code (as per classification of assets)	Serial No (if more than one item available under each structure code)		Description of the structure (Road, Rail, Bridges, Anicuts, Dams etc.)	Location of the structure (Starting point if it is a Highway, street, Road, Tunnel, Railway, Subway, Dam, Communication line, power line, or a pipeline)	District					D.S.Division	G.N.Division	Capacity/ Quantity/Extent	Year of Construction (If Known)	Construction cost Rs. (If Available)	In use / Unutilized / Abandoned
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																

### General Instructions

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## Buildings

## Annexure V

### Basic Information

- (1) Name of Organisation (Ministry, Department, Statutory Board etc.) :  
 (2) No. of Buildings owned :  
 (3) No. of Buildings rented out / leased :  
 (4) Total number of the Buildings currently under the custody of the Organisation (2+3) :

Please furnish details separately for each building currently under the custody of the organisation.

Serial No	(5)	(6)			(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)			(15)				(16)	
	Address of the land which building is located	Location			Assets Code as per annexure VIII	Total Floor Area of the Building (Sq.ft)	No. of Floors	Year of Construction	Floor area available for occupancy (Sq. meters)	Floor area currently in use (Sq. meters)	Unutilized floor area (Sq. meters) {(11) - (12)}	If residency /quarter located in the building (*)			If the building is a property rented				Space that has been rented out/ sublet	
		District	D.S.Division	G.N.Division								Type of the quarters	Floor area of the quarters	Facilities provided (Furnished/Unfurnished)	Current occupancy as at; (31.03.2017)	Monthly lease / rent (Rs)	Rent period	Per square feet rent (Rs)	Name of the property owned Intuition	Organisation
1																				
2																				
3																				
4																				
5																				
6																				
7																				
8																				
9																				
10																				
11																				
12																				

(\*) Please provide details separately for each residency/quarters located in the building

### General Instructions

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## Furniture & Office Equipment

## Annexure VII

### Basic Information

- (1) Name of the organization (Ministry, Department, Statutory Board, etc.)  
 (2) No. of Furniture & Office Equipment available

Please furnish details separately for each Item currently under the custody of the organization.

Serial No	(3) Assets Code as per annexure VIII	(4) No. of items available*	(5) Item No.	(6) Description (Eg. Computer table)	(7) Year of Purchase	(8) Purchased Price (Rs )	(9) In use / Not In use
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

\* Number of items available under each type. ( Eg. If there are ten tables, please indicate "10" )

### General Instructions

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# Classification of Assets

Annexure VIII

Non financial Assets	
1 Property Plant & Equipment	
Building and Structures	
Dwellings	
House Boats	6111101
Garages	6111102
Mobile Homes	6111103
Housing Schemes/Flats	6111104
Rest Houses	6111105
Hotels and Restaurants	6111106
Quarters	6111107
Circuit Bungalows	6111108
Other (not specified above)	6111109
Non Residential Building	
Office Building	6111201
Schools	6111202
Hospitals	6111203
Building for Public Entertainment	6111204
Warehouse	6111205
Airports	6111206
Crematorium	6111207
Markets, Shops and other Commercial Buildings	6111208
Laboratories and Research Stations	6111209
Factories	6111210
Other (not specified above)	6111211
Other Structures	
Highways, Streets, Road	6111301
Bridges	6111302
Tunnels	6111303
Railways, Subways	6111304
Air Field Runways	6111305
Tanks, Cannels, Dams and Other Water Works	6111306
Structures Associated with Mining Minerals and Subsoil Assets	6111307
Communication, Lines, Power lines, Pipelines and cables	6111308
Outdoor Sport and Recreation Facilities	6111309
Sewerage Treatment Complexes	6111310
Pumping Stations	6111311
Structures in Farms and Agriculture related structures	6111312
Structures acquired for military purposes	6111313
Harbours	6111314
Structures associated with energy recourses	6111315
Structures for farming and agricultural activities	6111316
Other (not specified above)	6111317
Machinery and Equipment	
Transport Equipment	
Passenger Vehicles	6112101
Cargo Vehicles	6112102

Agricultural Vehicles	6112103
Industrial Vehicles	6112104
Ambulances	6112105
Ships	6112106
Railway locomotives and rolling stock	6112107
Aircrafts	6112108
Motor Cycles and Bicycles	6112109
Trailers and semi Trailers	6112110
Other (not specified above)	6112111
Other Machinery and Equipment	
Information, computer, and telecommunications (ICT) equipment	
Computer and IT Equipment	6112211
Communication Equipment	6112212
broadcasting and telecasting Equipment	6112213
Media equipment	6112214
Other (not specified above)	6112215
Machinery and equipment not else ware classified	
Office Equipment	6112221
Medical Equipment	6112222
Construction Equipment, Engineering and repair equipment, Storage equipment, Loading and unloading equipment and Equipment in the airports and seaports	6112223
Furniture, household equipment, Glass ware, Ornaments , collections of considerable value, Books, periodicals and Journals, Paintings, Sculptures and Other Antiques	6112224
Industrial and Manufacturing Equipment	6112225
Electrical Equipment, Freezers, Cold rooms and utility supply equipment	6112226
Fire Protection Equipment	6112227
Agricultural and Dairy Farm Equipment, Irrigation, land cleaning equipment	6112228
Musical Instruments, Sports Equipment and other (not specified above)	6112229
Other Fixed Assets	
Cultivated biological resources	
Animal resources yielding repeat products	
Breeding stocks	6113111
Draft animals	6113112
Sheeps or other animals used for wool productions	6113113
Animals used for transportation, racing or entertainment	6113114
Dairy Cattle	6113115
Aquatic resources yielding repeated products	6113116
Tree, crop, and plant resources yielding repeat products	
Cultivated for fruits and nuts	6113121
Trees for sap and resin	6113122
Trees for bark and leaf products	6113123
Trees grown for timber	6113124
Intellectual Property Product	
Research and development	
Laboratory equipment	6113211
Equipments related to agricultural research	6113212
Mobile labs	6113213

Equipment for Archaeological research	6113214
Research equipment	6113215
Atomic energy equipment	6113216
Mineral exploration and evaluation	
Sand excavation equipment	6113221
Equipment for excavation of graphite, minerals and sands	6113222
Computer software and databases	
Computer software	6113231
Databases	6113232
Licenses	6113233
Entertainment, literary, and artistic originals	6113240
Other intellectual property products	6113250
Patents & Copyrights	6113251
Trade Marks	6113252
Broadcast Rights	6113253
Service Contracts etc..	6113254
Weapons systems	
Weaponry equipment	6114001
Vehicles with weapons	6114002
Combat helicopters /ships/vessels/armed tanks/Fighter planes/Submarines	6114003
Other (not classified above)	6114004
2 Inventories	
Materials and supplies	
Office supplies	6122101
Fuel supplies	6122102
Raw materials	6122103
Work in progress	6122200
Finished goods	6122300
Goods for resale	6122400
Military inventories	6122500
Missiles	6122501
Bombs	6122502
Rockets	6122503
Other ammunition	6122504
3 Valuables	
Gold	6130001
Gems	6130002
Other (not classified above)	6130003
4 Non Produced Assets	
Land	
Urban or Built-Up Land	
Commercial and Services	6141101
Industrial	6141102
Transportation, Communication and Utilities	6141103
Mixed Urban	6141104
Agricultural	
Orchards	6141201
Vineyards	6141202
Ornamental Horticulture	6141203
Forest Land	

Deciduous Forest Land	6141301
Evergreen Forest Land	6141302
Mixed Forest Land	6141303
Water	
Streams and Canals	6141401
Lakes	6141402
Reservoirs	6141403
Bays and Estuaries	6141404
Wet Land	
Forested Wet Land	6141501
Non Forested Wet Land	6141502
Barren Land	
Dry Salt Flats	6141601
Beaches	6141602
Sandy Areas other than Beaches	6141603
Bare Exposed Rock	6141604
Strip Mines Quarries	6141605
Gravel Pits	6141606
Mineral and energy resource	
Reserves of oil/ Natural Gas	6142001
Metallic ores and nonmetallic mineral reserves	6142002
Mine shafts	6142003
Other subsoil extraction facilities	6142004
Other naturally occurring assets	
Non cultivated biological resources	6143100
Water resources	6143200
Other natural resources	6143300
Radio spectrum	6143310
Natural resources not elsewhere classified	6143320
Intangible non produced assets	
Contracts, leases and licenses	
Marketable operating leases	6144110
Permits to use natural resources	6144120
Permits to undertake specify activities	6144130
Entitlement to future goods and services on an exclusive basis	6144140
Goodwill and marketing assets	6144200



**Details of Liaison Officer**

1) Ministry/Department/Institute: .....

2) Name: (Mr./Mrs./Miss): .....

3) Designation : .....

4) Official Contact Details

I) Address : .....

II) Phone : .....

II) Fax : .....

III) Mobile : .....

IV) Email : .....

Emailing of Completed form to - **[cgo@mo.treasury.gov.lk](mailto:cgo@mo.treasury.gov.lk)**